



# Township of Lyons

## Assessor's Office

### 2017 Re-Assessment is Here

**2017 Re-assessment** is here for everyone who lives or owns property in Lyons Township. Assessor Barbara M. Weyrick would like to inform you that our reassessment notices have been mailed from the Cook County Assessor's Office May 25, 2017. Once you receive the reassessment notice you can come into our office to process an appeal if you choose to do so. You will have until June 23, 2017 to file your appeal with my office. However you may still file on-line or with a Cook County Office until June 26, 2017.

Once the Cook County Assessor opens the Township for appeals you may also file on-line at [www.cookcountyassessor.com](http://www.cookcountyassessor.com). However, you still cannot send attachments with your appeal if you file on-line. An appeal based on your own Comparables or using Cook County Assessor Comparables would be the only way to file on-line. Assistance is also available at the satellite Cook County Assessor's office located at the Bridgeview Court House, 10200 S. 76th Ave., 2nd Floor, Room 237, Bridgeview, IL 60455, however be prepared to wait there too.

Please understand it will be **very difficult for us to answer phone calls** as we will be extremely busy with homeowners in our office. So **PLEASE** come in with your notice and be prepared to have a possible extended wait time. Information that you might need to know for filing appeals is listed below:

When you come into our office for assistance, please bring any supporting documentation such as:

- **Appraisal** (you must include property pin number on all comparables listed. We have a book that you can use to look up the property pin number).
- **Closing or Settlement Papers** from 2014-2017
- **Market Analysis**
- **Sold Properties in your area**
- **Square Footage Error** - Plat of Survey
- **Classification Error** - Letter from Building Commissioner/Affidavit/Plat of Survey

- **Improvement Demolished** - Affidavits (1 from owner 1 from another Person), Paid receipt for Demo or Demo Certificate.
- **Occupancy (New Construction)** - Copy of Certificate of occupancy and Closing Statement, Affidavits (1 from Owner, 1 from another person with knowledge), Paid receipt or contract or deed and Sidwell or Letter from building commissioner verifying occupancy, or letter from Ameritech verify when service started or Permit.
- **Flood Plain** - Flood Plain Maps, Sidwell Map, Letter from Village stating property is in flood plain.
- **Uninhabitable**, Letter from Village, General Affidavit, Residential Appeal Narrative, Photos
- **Fire** - Full Insurance Compliance Report or Full Fire Report, Owner Affidavit and 1 person with knowledge of facts Affidavit, Certificate of Occupancy

In order for this process to run smoothly we are asking that you bring in **2 copies** of each document with you. If you do not have an supporting evidence we will look up comparable properties for you.

If you live in a condominium you should check with the president of the association to see if they are filing the appeal as a group. If they are not going to file, you may come into our office with **2 copies** of the declaration, by-laws and percentage of ownership and we will assist you in filing your appeal.

**Our temporary hours during this period will be Monday through Friday 8:30 a.m. until 3:30 p.m.** The office will close between **12:00 p.m. to 12:30 p.m. for lunch.** We will have extended hours on Tuesday, June 6th, and Tuesday, June 13th until 7:00 p.m. We are also open Saturday, June 10th and Saturday, June 17th from 9:00 a.m. until 12:00 p.m. **WE DO NOT MAKE APPOINTMENTS!**

**THIS OFFICE WILL BE CLOSED MEMORIAL DAY - MONDAY, MAY 29, 2017.**



I and my staff remain committed to helping out our residents of Lyons Township.

Thank you all.  
 Barbara M. Weyrick, Assessor  
 Township of Lyons  
 6404 Joliet Road

Countryside, IL 60525  
708-482-8300 option 1



These are your Township of Lyons Officials

Christopher Getty, Supervisor  
Mary Jo Noonan, Clerk  
Barbara M. Weyrick, Assessor  
Sean Mc Dermott, Highway Commissioner  
Trustees  
Tom Garrette      Colleen H. Kelly  
Michael Porfirio      Tim Sprague



We continue to collect "Pop Tabs" to help support  
Ronald McDonald House Charities. Feel free to bring in any you may have  
to help this organization.

